

MINUTES FROM THE STRATEGIC PLANNING WORKSHOP OF THE UTILITY BOARD OF THE CITY OF KEY WEST, FLORIDA, HELD AT 9:30 A.M. ON WEDNESDAY, JUNE 2, 2021 AT THE KEYS ENERGY SERVICES BOARD ROOM LOCATED AT 1001 JAMES STREET, KEY WEST, FLORIDA

The above referenced workshop of the Utility Board of the City of Key West, Florida, convened at 9:30 A.M., on the above date and location and was called to order by Utility Board Chair Ms. Mona Clark.

Utility Board Members Present

Mona Clark, Utility Board Chair
Timothy Root, Utility Board Vice Chair
Robert Barrios, Member
Pat Labrada, Member
Steven Wells, Member

Staff Present

Lynne Tejeda, General Manager & CEO
Jack Wetzler, Assistant General Manager & CFO
Edee Delph, Executive Assistant to GM/CEO & UB

Mrs. Tejeda thanked the Utility Board for their attendance and stated that the purpose of the Strategic Planning Workshop is for the Board to review and discuss KEYS current Mission, Vision, Values, Goals and Strategies for 2022-2023.

Mrs. Tejeda reviewed the current Mission and Vision. The consensus of the Board was there would be no changes at this time.

Mrs. Tejeda reviewed the current Values with the Board. The consensus of the Board was there would be no changes at this time.

Mrs. Tejeda provided and reviewed Goals and Strategies with the Board as listed below:

- **Goal #1** – Continually improve the Customer Experience regarding Reliability and Service.

After discussion on Cyber Security, the consensus of the Board was that Goal #1 is to remain the same with the addition of one strategy to strengthen system resiliency. Mrs. Tejeda stated that staff will add strategies and action plans for Board approval at the July 14, 2021, regular Utility Board meeting.

- **Goal #2** - Provide the lowest reasonable rates to our customers in our challenging environment.

After discussion the consensus of the Board was there would be no changes to Goal #2 or Strategies at this time and staff will update action plans for Board approval at the July 14, 2021, regular Utility Board meeting.

- **Goal #3** - Maintain a highly effective workforce and foster a positive working environment.

After discussion, the consensus of the Board was there would be no changes to Goal #3 or Strategies at this time and staff will update action plans for Board approval at the July 14, 2021, regular Utility Board meeting.

- **Goal #4** - Reduce reliance on fossil fuels

After discussion, the consensus of the Board was there would be no changes to Goal #4 or Strategies at this time and staff will update action plans for Board approval at the July 14, 2021, regular Utility Board meeting.

The Board discussed additional items:

- Florida Keys National Marine Sanctuary – Seagrass Monitoring
- Navy Contract & Easements
- Advanced Metering Infrastructure (AMI)

After discussion the Board, directed Mrs. Tejada to make appropriate changes as discussed during the workshop and bring back before the Board at a regularly scheduled Utility Board meeting subsequent to this workshop for status updates and approval.

(All documents provided at the meeting are available upon request)

ADJOURNMENT

The Strategic Planning Workshop of June 2, 2021, was adjourned by Utility Board Chair Ms. Mona Clark at 12:03 P.M.

APPROVE:

Mona C. Clark, Utility Board Chair

ATTEST:

Lynne E. Tejada, General Manager/CEO & Secretary

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