

**MINUTES FROM THE REGULAR MEETING AND BUDGET WORKSHOP
THE UTILITY BOARD OF THE CITY OF KEY WEST, FLORIDA,
HELD AT 5:00 P.M. ON WEDNESDAY, AUGUST 11, 2021
KEYS ENERGY SERVICES BOARD ROOM
1001 JAMES STREET, KEY WEST, FLORIDA**

This meeting was held on a virtual platform due to COVID-19 required social distancing.

The above referenced Regular Utility Board meeting of the City of Key West, Florida, convened at 5:00 p.m., and was called to order by Utility Board Chair Mona Clark. Due to a brief equipment failure the internal audio did not commence till 5:05 p.m.

1. Pledge of Allegiance

2. Invocation

3. Mission and Vision

4. Roll Call

Present: Mr. Robert Barrios (in-person); Mr. Pat Labrada (in-person); Mr. Steve Wells (in-person); Utility Board Vice Chair Mr. Timothy Root (virtual); Utility Board Chair Ms. Mona Clark (in-person).

Also present at the meeting:

Lynne Tejada, General Manager & CEO (in-person); Nathan Eden, Board Attorney (in-person); Jack Wetzler, Assistant GM/CFO (in-person); Nick Batty, Legal & Regulatory Services Director; Fred Culpepper, Transmission & Distribution Director (in-person); Dan Sabino, Engineering & Control Center Director (in-person); Julio Torrado, HR & Communications Director (in-person); Joe Weldon, Generation Director (in-person); Erica Zarate, Customer Services Director (in-person)

5. Set Agenda


6. **WORKSHOP SESSION – FISCAL YEAR 2022 BUDGET**

a) Open Workshop

b) Presentation and Overview of FY 2022 Budget and Five Year Financial Plan / Discussion 


c) Close Workshop Session 

7. Informational Items:


a) Department Staff Report – Hiring Procedures – Julio Torrado, Director of HR & Communications 

b) Power Supply Report – July 2021 

c) Semiannual Pension Update 

d) Investment Committee Update 

8. Consent Agenda*
 - a) Approve Minutes – Regular Utility Board Meeting – July 28, 2021
 - b) Approve Minutes – Budget and Five-Year Financial Plan Workshop – July 28, 2021
 - c) Approve Disbursement Report

 **Motion:** To Approve Consent Agenda, **Moved by** Mr. Robert Barrios
Seconded by Mr. Pat Labrada.

9. Public Input / Other Business 

10. Adjournment 

Motion: To Adjourn the Regular Utility Board Meeting of Wednesday, August 11, 2021, at 5:50 p.m., **Moved by** Mr. Pat Labrada, **Seconded by** Mr. Steve Wells.

APPROVE:

Mona C. Clark, Utility Board Chair

ATTEST:

Lynne E. Tejada, General Manager & CEO

/ed

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 Julio