

MINUTES FROM THE REGULAR MEETING OF  
THE UTILITY BOARD OF THE CITY OF KEY WEST, FLORIDA,  
HELD AT 5:00 P.M. ON WEDNESDAY, FEBRUARY 22, 2023  
KEYS ENERGY SERVICES BOARD ROOM  
1001 JAMES STREET, KEY WEST, FLORIDA

Due to technical difficulties, audio is not available for this meeting.

1. Pledge of Allegiance
2. Invocation
3. Mission and Vision

4. Roll Call

**Present:** Mr. Robert Barrios, Ms. Mona Clark, Mr. Pat Labrada, Utility Board Vice Chair Mr. Steve Wells, Utility Board Chair Mr. Timothy Root

**Also present at the meeting:**

Lynne Tejeda, General Manager & CEO; Dan Sabino, Director of Engineering/Control Center & Assistant General Manager; Nick Batty, Director of Legal & Regulatory Services; Fred Culpepper, Director of Transmission & Distribution; Jesse Perloff, Director of Finance & CFO; Julio Torrado, Director of Human Resources & Communications and Erica Zarate, Director of Customer Services

5. Set Agenda

**Motion:** To Approve Agenda as stated, **Moved by** Vice Chair Wells, **Seconded by** Mr. Labrada.

6. Informational Items:

- a) Department Staff Report – Electromechanical Switch Replacement – Dan Sabino, Assistant General Manager & Director of Engineering – Mr. Sabino provided a PowerPoint presentation to the Board, which is available upon request.
- b) Generation Report – January 2023 – Mrs. Tejeda stated that the Generation Report is included in the packet and staff is prepared to answer any question the Board may have. There were no questions from the Board.
- c) SeaCor Painting Change Order – Mrs. Tejeda stated that in January the Board approved a unit price contract for substation painting services to SeaCor Painting Inc., for an estimated amount of \$50,300., which anticipated SeaCor painting five substations including one for Florida Municipal Power Agency (FMPA). Due to scheduling conflicts, Combustion Turbine 4 (CT4) Transformer was not painted, which would have been billed to FMPA. Instead of eliminating the transformer, the decision was made to paint a similar size transformer. Mrs. Tejeda said that staff approved a change order changing the transformer and stated that KEYS will pay the full amount rather than billing FMPA the \$10,600., for CT4. The total price to SeaCor remains \$50,300., as approved by Board.

7. Consent Agenda\*

- a) Approve Regular Utility Board Meeting Minutes – February 8, 2023
- b) Approve Disbursement Report

**Motion:** To Approve Consent Agenda, **Moved by** Ms. Clark, **Seconded by** Vice Chair Wells.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mr. Barrios, Ms. Clark, Mr. Labrada, Utility Board Vice Chair Wells, Utility Board Chair Root

8. Action Items

- a) Award Contract for Hurricane Ian Erosion Restoration, Bid 03-23

Mrs. Tejada stated that KEYS issued bid 03-23 for Hurricane Ian restoration of Stock Island property damaged. KEYS received two bids for the restoration of the area along the rip rap and stabilization of the fenced pole foundations.

Mrs. Tejada said that KEYS has previously worked with Island Construction & Engineering, Inc., and has been pleased with their work.

Staff recommends awarding, bid 03-23, to Inland Construction & Engineering, Inc., in the estimated amount of \$535,010.

**Motion:** To Award Contract for Hurricane Ian Erosion Restoration, Bid 03-23, to Inland Construction & Engineering, Inc., in the estimated total amount of \$535,010, **Moved by** Vice Chair Wells, **Seconded by** Mr. Labrada.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mr. Barrios, Ms. Clark, Mr. Labrada, Utility Board Vice Chair Wells, Utility Board Chair Root

9. Public Input / Other Business - There was no Public Input/Other Business to come before the Board.

10. Adjournment

**Motion:** To Adjourn the Regular Utility Board Meeting of Wednesday, February 22, 2023, at 5:09 p.m., **Moved by** Vice Chair Wells.

APPROVE:

Steve Wells, Utility Board Vice Chair

ATTEST:

Lynne E. Tejeda, General Manager & CEO

/ed

